

NEW STUDENT INFORMATION

LOCATION:

Cadence Equestrian Center, LLC
14150 S Pine Street
Edmond, OK 73034

LESSON CHECK IN:

The Riding Academy Barn is the first building on the left as you come down our drive. Please arrive 10 minutes prior to your lesson time. Walk all the way to the back of the barn and your instructor will meet you!

REQUIRED RIDING ATTIRE:

- English Paddock Boots or Tall Boots
- Riding Breeches, Jodhpurs or Tights
- ASTM/SEI Certified Riding Helmet
- Riding Gloves (optional)
- Half-Chaps (optional)
- Riding Crop (optional)
- Long hair tied back
- No loose clothing or long jewelry

RIDING APPAREL RESOURCES:

- [Red Earth Feed & Tack, OKC, OK](#)
- Circle E, Inc. Edmond, OK
- [Dover Saddlery](#)
- [SmartPak](#)

LESSON RATES:

Assessment Lesson (\$65)

- Required for all incoming students to evaluate skill level.
- 30-minute private riding lesson, barn tour, and overview of academy program.
- After the assessment lesson the instructor will let you know if the rider qualifies for the beginner rider lesson package (Super Start Package).

Private Beginner (\$65)

- 30 minutes.
- Available for new students who are not skilled enough for regular riding lesson.
- Up to 10 private beginners permitted per rider; if rider still requires private lessons after 10 lessons, the lesson will be at the regular private rate.

Super Start Lesson Package (\$500) – *beginners only, one-time offer*

- 30 minutes.
- **Only** available for new students who are not skilled enough for regular riding lessons.

- Includes: 10 discounted beginner riding lessons (8 mounted & 2 un-mounted).
- 1 time offer, no repeat purchases of package are permitted. After the completion of package rider will graduate to group or private lessons.

Group Lesson (\$55)

- 1 hour
- 4+ students.
- Group sizes are determined by instructor and rider level.
- Lesson time shortened if fewer than 4 students in a group.

Flatwork/Dressage Private Lesson (\$85)

- 30 minutes.
- Private.
- No jumping is permitted.
- Riders must also be enrolled in 1-group lesson per week. *The instructor can make exceptions if riders schedule does not allow for group lessons.*

Jumping Private Lesson (\$125)

- 30 minutes.
- Private.
- Only available to riders who have the ability to jump. Instructor determines riding level.
- Rider must also be enrolled in 1-group lesson per week. *The instructor can make exceptions if riders schedule does not allow for group lessons.*

PAYMENTS:

- CEC emails monthly invoices at the 1st of each month with a convenient online payment tab. If you prefer to pay by check or cash, please drop off in the black mailbox next to the Academy Tack Room. If paying with cash, please give directly to your instructor and ask for a receipt.
- Tuition is due on or before the 1st lesson of each month. This is a commitment to completing that month's lessons. There are no refunds or credits.
- Students will be automatically added to the following month's lesson schedule. Students are responsible for payment until a written notice is given to withdraw from the program. This must be no less than 30 days prior to the start of any new calendar month.
- There is a 5% discount for riders taking 8+ lessons per month.

SCHEDULING, CANCELLATIONS & MAKE-UPS:

- Cadence instructors arrange their own schedules.
- Students are required to take a minimum of 1 lesson per week (4-5 per month) except on CEC Academy recognized holidays (New Years Eve, New Years Day, Independence Day, Thanksgiving Day, Christmas Eve, Christmas Day). Students are responsible for payment of a minimum of 1 lesson per week to remain in the program. There are no exceptions except for medical or uncontrollable situations.

- If you cancel a lesson, there are NO REFUNDS or CREDITS. Students can receive a make-up lesson as long as a 24-hour minimum notice was given to the instructor (in writing by email or text).
- Makeup lessons are subject to availability of the instructor. Missed lessons must be made up within 30 days of missed lesson or fees are forfeited. Only one makeup lesson is allowed every three months.
- On rainy days, the use of the indoor arena will be rotated among instructors in a fair manner and mounted lessons will be substituted as needed with un-mounted horsemanship lessons.
- There is a \$25 late fee applied to all invoices not paid within 7 days of due date.
- There is a \$50 service charge for returned payments.

CADENCE RIDING ACADEMY RULES

1. Closed-toed shoes are required to be worn by ALL VISITORS while on CEC property. NO flip flops/sandals.
2. If dropping off your child, please arrive 10 minutes before the lesson ends for pick up.
3. We welcome parents to watch lessons, but please observe your children on the outside of the gate/arena or in the designated seating areas within indoor arena.
4. Please refrain from “coaching” or “critiquing” your child during his/her lesson. This is distracting to not only your child, but also to the instructor and to the other children in the lesson.
5. Please supervise all children who are not attending lessons at all times and make them aware of all barn rules. Do not let children play in the wood shavings pile, hay barn, feed room, or around horses.
6. Please do not enter any buildings or storage areas other than Riding Academy areas.
7. Please do not interrupt the instructor during lesson times. If you need to discuss an issue with your instructor, please do so outside of lesson times via phone, email, or appointment.
8. Do not feed any horse – this includes apples, grass, carrots, cookies, sugar, etc. — without asking permission of the instructor. Some horses have medical issues and this ensures the health and well being of our horses.
9. Never enter any stall or pasture on the property without permission from instructor.
10. Please do not park on the grass or in front of trailers, wood shavings piles, etc.
11. Please arrive at least 10 minutes early for lessons. Notify instructors about tardiness and absences as early as possible.
12. There is no running or yelling on the property as this may frighten the horses.
13. Do not bring pets, bikes, toys, scooters, balloons, balls, etc. to the barn as this may frighten the horses.
14. Do not handle barn animals including dogs, cats, or any horse not being used for your lesson.
15. There is NO smoking on CEC property.

16. The speed limit on the property is 5 mph. Please use extreme caution when entering and exiting CEC property, and watch for pedestrians, horses & our other barn animals.